



"Wenska, Mary A."
<wenskama@bv.com>

05/06/2004 12:19 PM

To: Brad Jackson/R4/USEPA/US@EPA

cc: Robert Stern/R4/USEPA/US@EPA, Stacy Hill/R4/USEPA/US@EPA,
Charles Hayes/R4/USEPA/US@EPA, "Coppage, Harvey B."
<CoppageHB@bv.com>, "Slykerman, Joseph P. (Joe)"
<SlykermanJP@bv.com>

Subject: Revision to Work Assignment 361-CRCR-A4AN (Central Florida
Phosphorus Initiative CR)

Hi Brad,

This note confirms our recent discussions about the need to revise the Central Florida work assignment to cover the expanded Phase I Communication Strategy for the Pilot Radiation Assessment. As you know, the expanded strategy includes a broad-based community outreach effort designed to notify and make direct contact with a wide range of groups within affected communities before and during the flyovers. A modification to the existing work assignment is needed to complete the tasks in the original work assignment and to perform the additional tasks in the expanded Phase I communication strategy for the pilot radiation assessment.

At present, B&V has the following tasks under the Central Florida work assignment:

- Task 1: Project Planning and Monthly Reporting/Closeout.
- Task 2: Background Research.
- Task 3: Community Outreach Strategy.
- Task 4: Mailing List.
- Task 5: Crisis Communication Plan.
- Task 6: Information Sheet.
- Task 7: Project Closeout.

As of April 30, 2004, Black & Veatch expended the LOE budgeted for these tasks (266 LOE) and \$48,703 of the \$62,708 expenditure limit for this work assignment. Additional funding will be needed to complete the above tasks and to support the following new tasks, which are part of the expanded Phase I communication strategy:

- * Electronic Repository/Web Page (includes providing input and feedback on the information for the repository and web page, as well as assisting EPA in managing web page updates and community inquiries received through the web page).
- * Community Information Center (includes helping to identify an appropriate location, preparing information materials for the center, staffing the center as requested by EPA, and paying the rental and related charges for the center).
- * Public Notification Day (includes identifying and notifying, by fax or email, all local officials and numerous community and environmental groups identified for the broad-based community outreach effort in the



10765614

assessment area).

* General Public Availability (includes coordinating and/or attending meetings/making follow-up telephone contact with all identified local groups and officials before and/or during the assessment).

* Videotaped Announcement (includes developing a script and arranging production of a short video announcement about the assessment to assist news media and local officials/community groups in sharing information about the purpose of the assessment).

Please let me know if you need additional information or if I can help in any other way to facilitate the work assignment revision.

Best wishes, Mary

Mary A. Wenska
770-521-8134
770-751-8322 (Fax)